

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **September 30, 2021**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE. **The meeting will also be available via Zoom.**

Meeting ID: 2077911211

Passcode: 790453

For those participants physically attending the meeting, and not fully vaccinated, a mask must be worn.

Agenda for Meeting September 30, 2021

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting dated September 2, 2021
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Activity & Report (Information Purposes Only)
 - B. Transfer of Funds from Trust Fund to Department of Justice Legal Fund
 - C. Approval of Legal Counsel Invoice
 - D. Approval of Arbitration Invoice
 - E. Approval of Court Reporter Invoices for Shady Park, Docket 01-2021
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration
 - 1. Open Dockets – Arbitration Status & Costs

VIII. Unfinished Business

- A. Right of First Offer (Sales, Change in Use, Closings):
 - Update on Sale of Lynch's MHP
 - Update on Sale of Silver Oaks Trailer Park
 - Update on Sale of Towers MHP
 - Update on Sale of Up Country MHP
 - Update on Sale of Vanessa MHP
 - Update on Sale of Sussex Manor
 - Update on Sale of Fords MHP
 - Update on Sale of Summer Patch
 - Update on Timberlane Change in Use
 - Update on Pine Point Park Change in Use
- B. Minquadale Proposal to Settle Delinquent Assessment Fees

IX. New Business

- A. Relocation Costs Proposal from Mr. Heisler to Increase Relocation Benefits for Single Wide and Double Wide Homes
- B. Legal Counsel's Opinion on Proposal from Mr. Heisler for the Following:
 - 1. Appraisals for Non-Relocatable Homes
 - 2. Recent Investments Made by Tenants for Non-Relocatable Homes
 - 3. Alternate Housing Stipend for Tenants of Non-Relocatable Homes
- C. Update on CPI-U
- D. Action Items

X. Public Comments

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.